



### SUBMISSION GUIDELINES

Prior to submitting your proposal, please ensure the following:

**1/ *Expression of Interest:*** Please include a 500-word statement that explains why the proposed author or subject should be included in the Canadian Online Art Book Project.

**2/ *Summary:*** All ACI books are broken into four sections; *Biography*; *Key Works*; *Significance & Critical Issues*; and *Style & Technique*. Summarize each section (max 250 words each) and include examples of subject headings. Also include relevant Key Works to be addressed.

**3/ *Literature Review:*** Please provide an annotated bibliography and summarize the important publications on the proposed subject to date. Who has most recently covered the subject and how extensive is existent scholarship? Please include relevant archival locations and fonds.

**4/ *Explanation of Author's qualifications:*** Please describe your qualifications to write on the proposed artist or subject.

**5/ *CV and References:*** Please include an author CV and three academic references.

**For submissions or if you have any other questions about requirements, please contact Dr. Michael Rattray, Associate Publisher and Executive Editor, at [mrattray@aci-iac.ca](mailto:mrattray@aci-iac.ca), and cc Dr. Anna Hudson, Commissioning Editor, at [ahudson@aci-iac.ca](mailto:ahudson@aci-iac.ca). We thank you for your interest in submitting a manuscript proposal to the Art Canada Institute.**